

HOW TO USE AI TO HELP WITH TRADITIONAL ASSIGNMENTS



Think of AI tools as a virtual tutor – they can help you stay on track, but they don't do the thinking and writing for you!

Understand assignment



- summarize and simplify assignment instructions
- define key words
- explain concepts

Plan & structure



- help brainstorm ideas
- organize your notes
- develop an outline

Research



- find sources
- summarize sources
- simplify complex language

always check sources and reliability of info!

Develop 1st draft



Do by yourself

usually you will create your first draft without using AI, to develop your thinking and writing skills and show your ideas

Review & edit



- fix spelling and grammar errors
- improve clarity and consistency
- check against rubric

don't put personal or sensitive info into AI tools

